

November 13, 2006

AILG Accreditation Report

prepared for the AILG plenary meeting on Nov. 15, 2006 by Herman L. Marshall

1. Executive summary

Things are going reasonably well for three review dates to carry out up to 24 reviews (4 each by 2 teams on 3 Saturdays) before Christmas. Data collection has begun for the first 10 chapters, the review teams are nearly complete, and I'm starting to develop the detailed timelines. One living group has confirmed participation for Saturday's review and one requested deferral to December 16. Open issues are relatively minor.

2. General plan

The goal is to review all MIT living groups before the end of the school year with volunteers drawn from the AILG member house corporations. The plan is to carry out as many reviews as possible before the end of this term on three weekends and complete the remaining reviews early in the spring term. See Jim's report from the September 2006 AILG plenary meeting on the AILG web site at <http://www.mitailg.org/minutes/ailg/200609-accreditation-report.pdf> for the overall approach and results from two years of accreditation review development. I am planning to continue using the 90 min review method based on his "BasicDataForm". This form and the basic plan will be revised as necessary or as recommended by the review teams and the reviewed living groups.

Some features of this accreditation review system are:

- a. Reviewed houses will not have members on the review team.
- b. Two teams operate in parallel but meet before and in the middle of the review dates to discuss improvements to the review process.
- c. Short reports are due within a month that include the accreditation recommendation and some general impressions including areas for improvement and possible "best practices".
- d. Reviews are treated like inspections with fixed dates. Reviews do not replace inspections, which are performed by others.
- e. Living groups to be reviewed are generally geographically proximal, to the extent possible, for any given review date.
- f. Review teams should have some age and living group diversity.
- g. Start revisiting living groups in the spring 2007 term.
- h. Provide each living group to be reviewed with data from previously submitted forms to be the basis of the group's response.

3. Review Teams

The review teams are almost completely set with at least 4 reviewers for each of two teams for each of the three dates. I started with a list of at most 5 living groups for each review date, expecting that 1 or 2 will have to defer to later in the term or to next semester. A representative of Alpha Phi has already requested a deferral from 11/18 to

12/16.

Here are the teams, their review dates and living groups to review. See also the attachment.

Team 1:

11/18: Alpha Chi Omega, Fenway House, Phi Sigma Kappa, and Sigma Nu (9AM)
Reviewers: Bob Steininger (PBE), John Covert (PKT, chair), Stanley Wulf (PDT),
Herman Marshall (BTP)

12/2: Alpha Delta Phi, Delta Kappa Epsilon, Epsilon Theta, Delta Psi/No. 6, and Kappa
Alpha Theta.
Reviewers: Erin Hester (WILG), Bruce Lundie (PKS), Stanley Wulf (chair), and Bob
Steininger

12/16: Alpha Phi (1PM), Chi Phi, Delta Upsilon, and Zeta Beta Tau
Reviewers: Erin Hester (chair), Herman Marshall, Steve Baker (TXi) and 1 other TBD

Team 2:

11/18: Alpha Epsilon Pi, Alpha Epsilon Phi, Lambda Chi Alpha, Theta Xi, and Sigma
Kappa
Reviewers: Dave Burmaster (ET, chair), Christopher Beland (Fenway), Mark Thompson
(ADP), Keith Mason (TDC), Phil LaFond (BTP)

12/2: Alpha Tau Omega, Phi Beta Epsilon, pika, WILG
review team: Alicia Hunt (KAT), Bob Ferrara (TC, chair), Christopher Beland, Keith
Mason

12/16: Delta Tau Delta, Phi Kappa Theta, Nu Delta, Pi Lambda Phi, Tau Epsilon Phi
review team: David Burmaster, Alicia Hunt (chair), Bob Ferrara, and Phil LaFond

There are a few gaps in the reviewer set but I have some leads on a few others to add. More suggestions and volunteers are welcome. Reviewers represent 9 fraternities, 3 ILGs and one sorority, so sororities are somewhat underrepresented. Chair assignments are tentative and are only there to make sure someone is in charge of the writing assignment.

4. Data Collection

Data collection has started. The FCI provided data for the accreditation form for the first 10 houses planned for reviews. I gave them a spreadsheet template and it was filled from the SLI and FCI data bases in less than a day. A blank form is attached (as PDF), along with the blank "verbose" version that is used to see all the question details (also in PDF). FCI provided answers to questions R3, 4, 5, 7, 8, 15, 16, 17, 18, and P1 through P6 and I added info for R10-12 and the chapter addresses. The data from FCI were then isolated by chapter and sent to the chapters' presidents and their house corporation (or advisor board) leaders. I expect to receive data in spreadsheet form

from most of the living groups, instead of using the Word form. The Word form is provided as an option for each chapter but I'd prefer to get data in the spreadsheet to make it easier to ingest to a database.

Data will be stored with the FCI. Some data will be public but much will be confidential, so access will be limited. It should be relatively easy to ask the FCI to regenerate the accreditation data when a house to update when it is revisited. I'll get the rest of the FCI data for the houses to be reviewed by sometime this week so that all the remaining houses will have at least 2 weeks to fill out the form.

5. Review Logistics

The detailed review schedule for 11/18 is not complete. Only one group has already selected a time slot so far but there is still time for that. Otherwise, the daily schedules will follow the pattern used by Jim Bueche last year: start both review teams meeting together for instructions at one chapter with a light breakfast, review 2 houses (walking between where possible), eat a box lunch, then review 1-2 more houses and finish by 4. The report would be provided by the chair within a week or two as a few simple paragraphs. This report will be the only public result and will be provided to MIT administration.

ILG	Inactive	Done?	Team1	Time	Team2	2nd pass
ΑΧΩ			11/18/06			
ΑΔΦ			12/2/06			
ΑΕΦ					11/18/06	
ΑΕΠ					11/18/06	
ΑΦ			12/16/06			
ΑΤΩ					12/2/06	
ΒΘΠ		12/3/05				2/07
ΧΦ			12/16/06			
ΔΚΕ			12/2/06			
ΔΤΔ					12/16/06	
ΔΥ			12/16/06			
ΕΘ			12/2/06			
ΦΒΕ					12/2/06	
ΦΔΘ		5/13/06				
Fenway House			11/18/06			
ΦΓΔ	x x					
ΦΚΘ					12/16/06	
ΦΚΣ		12/3/05				
ΦΣΚ			11/18/06			
ΚΑΘ			12/2/06			
ΚΣ		6/7/06				2/07
ΛΧΑ					11/18/06	
ΝΔ					12/16/06	
No. 6 Club			12/2/06			
pika					12/2/06	
ΠΛΦ					12/16/06	
ΘΧ		12/3/05				
ΘΔΧ		2/05				2/07
ΘΞ					11/18/06	
ΣΑΕ	x x					
ΣΧ		5/13/06				
ΣΦΕ	x x					
ΣΚ					11/18/06	
ΣΝ			11/18/06	900		
Student House		3/05				2/07
ΤΕΦ					12/16/06	
WILG					12/2/06	
ZBT			12/16/06			
ZΨ		5/13/06				